

**Meeting Minutes – Local School Board Meeting of Somerset Academy, Inc.
d/b/a Brooks Academy of Science and Engineering (BASE)**

**NOVEMBER 2, 2015
6:00 p.m.**

A meeting of the Board of Directors of Somerset Academy, Inc. was held on November 2, 2015, at Brooks Academy of Science and Engineering, 3803 Lyster Road, San Antonio, TX 78235

1. Notice of Meeting: This meeting has been posted in accordance with Government Code Section 551.001, State of Texas Open Meetings Act.
2. Board Members present: George B. Ozuna, Louis J. Marin, Andrew W. Cameron and Lourdes C. Isla (who joined the meeting at 6:14 p.m.)

Brooks Academy staff present: Bernardo Montero, Sherrell Coleman, Michelle Sanders, Ms. Scarlett Lopez.

Academica SouthWest staff present: Danny Diaz, Simon G. Salas, and Anita Vela-Johnson, George Pedraza

The meeting was called to order by Louis Marin at 6:10 p.m. with an established quorum.

3. Public Comment
 - No public comment
4. Presentations, Discussion and Possible Action

Consent Agenda Items:

The following items will only be considered individually if requested by a member of the Board to be moved for consideration as an individual item.

None.

Individual Agenda Items:

- 4.1 Presentation, Discussion and Possible action regarding approval of the Targeted Improvement Plan for Brooks Estrella Academy and Brooks International Studies Academy due to Improvement Required rating.

Ms. Sanders explained briefly the draft versions of the Targeted Improvement Plans as well as information gathered from their performance based monitoring system. As required by the professional service provider and TEA, the two campuses had to analyze their data and come up with targeted problem statements and a plan to address the issues with their scores and how to improve their scores.

The final report is due to the TEA November 10.

The Board will be updated monthly regarding status of meeting quarterly goals.

Ms. Lopez spoke regarding SPED needs including professional development and additional resources.

Ms. Sanders noted a lack of consistent monitoring is more than likely the root cause for receiving an improvement required rating.

A motion to approve the Targeted Improvement Plan for Brooks Estrella Academy and Brooks International Studies Academy due to Improvement Required rating was made by Mr. Cameron and seconded by Mr. Ozuna AYE: George B. Ozuna, Louis J. Marin, Andrew W. Cameron and Lourdes C. Isla NAY: None. ABSTAIN: None. Motion carries.

4.2 Presentation, Discussion and Possible action regarding Brooks Academy Leave Policy.

Mr. Marin explained the Board is still reviewing material and research is being conducted in order to come up with the best solution possible. No action will be taken at this time.

Mr. Pedraza stated their goal is to have a revised policy prepared for Board review by the November 16 board meeting.

4.3 Presentation, Discussion and Possible action regarding campus expansion.

Mr. Pedraza explained they are actively exploring sites for expansion and would like Board approval to begin entering into negotiation conversations with a few of the sites they have found.

A motion to approve initial negotiation conversations with potential campus expansion sites was made by Mr. Cameron and seconded by Mr. Ozuna AYE: George B. Ozuna, Louis J. Marin, Andrew W. Cameron and Lourdes C. Isla NAY: None. ABSTAIN: None. Motion carries.

5. Presentation and Discussion Regarding Schools by School Staff.

5.1 Presentation and Discussion regarding:

- Status report on ongoing initiatives regarding performance

Ms. Coleman reported on BASE as follows:

- The dual language program will be dissolved and an ESL model implemented similar to BISA and Estrella campuses
- There are currently vacancies for SPED coordinator; instructional specialists for elementary and middle grades
- The school was informed there would be a USDA audit of the school lunch program.
- Transportation (someone with a CDL is needed for field trips, etc.)
- Ms. Rodriguez, the School Counselor, is working to bridge the gap by providing counseling services to the other campuses
- Everyone is working efficiently and effectively for the betterment of the district. Everyone is pulling together and assuming roles to ensure we are meeting the needs and making changes where needed.
- Fundraiser last Friday was a success

The other schools are also working to make sure all procedures and requirements are being met.

6. Presentation and Discussion on Other Items by Academica SouthWest

6.1 Presentation and Discussion regarding:

- Campus Expansion

Mr. Marin noted this item was addressed earlier in the meeting. No further discussion or action required.

7. Adjournment

A motion to adjourn was made by Ms. Isla and seconded by Mr. Cameron. AYE: George B. Ozuna, Louis J. Marin, Andrew W. Cameron and Lourdes C. Isla NAY: None. ABSTAIN: None. Motion carries.

The meeting was adjourned at 6:58 p.m.

**Certification of Meeting Minutes of the Board of Somerset Academy, Inc.
d/b/a Brooks Academy of Science and Engineering (BASE)**

The preceding minutes of the Board meeting of Somerset Academy, Inc. dba Brooks Academy of Science and Engineering (BASE) held on October 5, 2015 were approved at a meeting of the Board held on December 14, 2015 at 4:30 PM.

The undersigned hereby certifies that he/she is an Officer and/or Director of Somerset Academy, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and doing business in the State of Texas pursuant to a contract with the State Board of Education and the laws of the State of Texas, that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

_____, President or Vice Chair
Printed Name

_____, President or Vice Chair
Signature

Date Signed: _____